



1. If children enjoy the program, they are most likely to invite their peers to join.
2. If classroom teachers are excited about the vision, they are more likely to be supportive.
3. If custodians are excited about the program, they'll readjust their cleaning schedules to accommodate use of classrooms.
4. If parallel programs exist simultaneously with your program, coordinate and integrate. They could be the students' enrichment component.
5. If students are dropping out, something is not working.
6. If you think you are being supportive, and the receiver doesn't perceive it as support, then it is NOT support.
7. If you wonder if kids feel safe, ask them. The California Healthy Kids Survey will.
8. Initiate the conversation with teachers, become their ally.
9. Inspire students to grow in their skills.
10. Invest to earn! Equip staff with resources, training, supplies and materials for them to be successful.
11. It is worth noting that children show their participation in different ways and that different culture define participation differently. Plan activities that will provide opportunities for participation in various ways.
12. Keep a keen eye on classroom board and walls: it's your key to a successful alignment with the school day.
13. Keep the program rules simple: Be safe, Be respectful, Be Responsible, Have fun!
14. Kids look forward to snacks. If you are reimbursed by the National School Lunch Program, have a record keeping system in place.
15. Kids need to know we care. Program Leaders need to check in with the kids every day, just to find out what's going on.
16. Lead by example, "walk your talk".
17. Leadership isn't only having strong skills, it is also modeling the values of the organization.
18. Learn the names of your staff. Know something about them personally as well as professionally.
19. Let kids have a voice. Even a five-year-old know if he/she likes the snack.
20. Let your enthusiasm show and point out frequently the contributions your students are making for the community whether big or small.
21. Let youth help plan Chill Out and Fun Friday.
22. Link students with their community. Invite speakers to come to your program.
23. Listen! Listen! Listen!
24. Listen! Listen! Listen! Help them find their own solution.
25. Make changes and mid-year adjustments as needed, you don't have to wait for the next school year.
26. Mentoring is being a guide by the side.
27. Middle school students "Vote with their feet!" If your enrichment is not engaging, they won't stay.
28. Network, partner, collaborate!
29. Newcomers to the program can be assigned buddies to help them learn the routine.
30. Notice the small things: a haircut, a new shirt, improvement on homework completion.
31. Open your program to all students; enroll on a first-come, first-serve basis.